

## Colorado WaterWise Board Meeting

Thursday, January 12, 2023  
YearOut Energy  
10 a.m. to noon

P: Called-in via phone  
X: Attended in-person

### Board:

P	Abbye Neel	Brendle Group	aneel@brendlegroup.com
X	Alyssa Quinn	Platte Canyon W&S District	alquinn@plattecanyon.org
X	Brad Brady	Yearout Energy Solutions	brad.brady@yearoutenergy.com
P	Courtney Black	Intera	CBlack@intera.com
X	Diane Block	Colorado Springs Utilities	dblock@csu.org
P	Dylan King	Town of Erie	dking@erieco.gov
	Elisabeth Bowman	Resource Central	ebowman@resourcecentral.org
P	Eric Olson	City of Fort Collins	eolson@fcgov.com
P	Jessica Thrasher	Colorado Stormwater Center	Jessica.Thrasher@colostate.edu
P	Katie Duke	City of Golden	KSchwaab@cityofgolden.net
X	Katie Helm	City of Fountain	khelm@fountaincolorado.org
X	Laura Wing	City of Thornton	laura.wing@cityofthornton.net
X	Lindsay Rogers	Western Resource Advocates	lindsay.rogers@westernresources.org
X	Lyndsey Lucia	Northern Water Conservancy	llucia@northernwater.org
	Quint Redmond	Agriburbia	qredmond@agriburbia.com
X	Ruth Quade	City of Greeley	ruth.quade@greeleygov.com
X	Thomas Riggle	Denver Public Schools	thomas_riggle@dpsk12.net
X	Tim York	Aurora Water	tyork@auroragov.org
X	Victoria Arling	WaterNow Alliance	va@aternow.org
P	Melissa Brasfield	CWW Board Contractor	admin@coloradowaterwise.org
P	Diellza Muriqi	CWW Board Contractor	associate@coloradowaterwise.org

Note: Quorum 60%: 11/18 board members

### Guests:

### **Call to Order**

Brad called the meeting to order at 10:07 AM

### **Board Business and Action Items**

- Introductions
- Approval of December Board Minutes. Laura motions, Tim seconds. December minutes are approved.

### **2022 Annual Report**

Laura sent out information to the board for the outline of the report. We will need information from committee chairs. **The deadline is Jan. 31 for providing information.** Previous reports have been provided for the new board members to review and better understand what is included.

## Committee Assignments

Brad shared the screen of the current committee assignments. Brad reminded that every board member is required to be on at least one committee. New board members will need to decide what committee they would like to participate in.

- Symposium
  - Changes in members: Lyndsey Lucia will leave committee.
  - New members: Jessica Thrasher
- Data and Tools
  - Changes in members: None
  - New members: None
- LLYLI
  - Changes in members: Don, Lyndsey, and Tyler are no longer on committee.
  - New members: Darren Nowels
- Educational Events
  - Changes in members: None
  - New members: Abbye Neal
- Membership
  - Changes in members: Don and Richard are no longer on the committee. Brad will shift to fundraising.
  - New members: Katie Duke, Katie Helm, Victoria Arling, off/on participation from one of co-treasurers
- Newsletter
  - Changes in members: None
  - New members: None
- Website
  - Changes in members: None
  - New members: None
- Annual Report – Remove this as an official committee
  - Changes in members:
  - New members:
- Fundraising
  - Change in members: Don and Tyler are no longer on the committee.
  - New members: Brad Brady

## CWW Strategic Plan Review

Brad brought up the strategic plan document on screen share. Following the February board meeting we will have a 2-hour strategic planning meeting. Each individual and committee should review and be prepared to have a discussion during the session next month. Brad noted we don't have water equity noted in our strategic plan and we should discuss that during the planning session. Ruth noted the fundraising committee is looking for additional ideas on focus areas for fundraising additional funds. **All committees should meet before this planning session to be able to have information and changes to contribute.**

## Update on BMP Project

Courtney noted the consultant team is meeting on Friday to dive deeper into the existing best practices and seeing what additional new best practices should be added to create a framework for the project. This will be something for stakeholders to be able to contribute to. Diellza noted she had sent stakeholders calendar holds to the board but they may shift.

Courtney provided a high-level overview of the project for any new board members. Brad asked about meeting frequency between the board and the consultant group. Courtney noted it would be dynamic but likely three to four times throughout the year. Jessica asked if the manual would be translated into Spanish. Courtney noted there are currently no plans for that, but it can be brought up during the meeting tomorrow with the consultant group. Jessica also noted it would be good to have in-person translation during the stakeholder meetings as well.

## **LLYLI Update**

Jessica just finished up some winter social media posts so those should be available through Dropbox. Her contract for 2023 will be finalized when the final budget is approved today. The committee will be having a meeting in the next few weeks to get started on the 2023 work.

## **Conflict of Interest and Pledge forms**

Ruth reminded all board members they need to complete the Conflict of Interest form as well as the Board Members Pledge form for 2023. Melissa will send out the Conflict of Interest form through a program called HelloSign for digital signature. The Board Commitment form will be sent as a fillable PDF document to complete.

## **Second Reading/Approval of 2023 budget**

Thomas noted one major change did update from the last reading which is about how WildApricot was categorizing sponsors and membership renewals. Because of this we are under membership goals which is a concern. He noted we will have increased expenses for the BMP project. There was substantial discussion on the Annual Symposium budget based on past expenses and growth plans. The board made adjustments to the budget that everyone was comfortable with. Tim motions, Katie seconds. 2023 budget is approved.

## **Round Table**

- Melissa noted for new board members that they will receive an email soon to get new board members added to the board@coloradowaterwise.org emails.
- Melissa reminded everyone that Melissa and Diellza do not receive emails sent to board@coloradowaterwise.org and if either of them need to be receiving emails or information please be sure to include either admin@ or associate@ emails.
- Melissa reminded everyone the meeting minutes are sent out within a week of the board meetings. Board members have one week to review the minutes and provide comments to Melissa.
- Lyndsey brought up the registration for IA classes. The board had discussion and is comfortable continuing to host the registration for 2023.

## **Wrap Up and Adjourn**

Meeting was adjourned at 12:04 p.m.

Submitted by: Melissa Brasfield